

TENDER DOCUMENT
FOR
SUPPLY, INSTALLATION AND COMMISSIONING
OF CCTV SYSTEM

**ASSOCIATION OF STATE ROAD TRANSPORT UNDERTAKING
(ASRTU)
PLOT NO-4-A,PSP BLOCK,POCKET-14,
SECTOR-8,
DWARKA,NEW DELHI-110077**

Short Notice Tender No.ASRTU/E/CCTV/2019/ 01

ASRTU invites sealed quotations from established, reputed & experienced firms for Supply, Installation & Commissioning of CCTV System in the Office of ASRTU at ASRTU Bhawan Plot-4A,PSP Block,Pocket-14,Sector-8,Dwarka,New Delhi-110077.

- 1. Mode of Tendering: Two Bid System**
- 2. Earnest Money Deposit (EMD): Rs. 10000/-(Rs. Ten thousand only)**
- 3. Last Date & Time for submission of bid:15.07.2019(15 hrs)**
- 4. Date,time & venue for opening of Bid(T): 15.07.2019(15:30 hrs)at ASRTU HQ New Delhi**
- 5. Financial Bids of technically Qualified Bidders will be opened on the same day in the presence of authorized representative of Bidders.**

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1. Introduction

ASRTU invites sealed techno-financial bids from reputed companies for the supply, installation and commissioning of CCTV system for surveillance in ASRTU office.

1.1 Scope of Work

- a) The bidder is required to supply, install and commission the CCTV System at ASRTU as per the specifications and conditions specified in the different parts of this Tender Document.
- b) The bidders are advised to visit the above mentioned sites before quoting bid in the tender.
- c) The successful bidder shall give comprehensive hands on Training to the ASRTU on operations, preventive maintenance, recording and retrieval of the CCTV recordings etc.
- d) The successful bidder shall carry out the work strictly as per the specifications mentioned in various sections of this tender document.
- e) Workmanship and material used should be of high quality as per prevailing standards in CCTV Surveillance System.
- f) Bids shall be considered only in those cases where the bidder has quoted for the entire scope of the work..

2. Eligibility Criteria for Bidders:

2.1. Minimum Eligibility Criteria

- a) The bidding company must be providing complete solution in security and surveillance/CCTV system for the last three years.
 - b) The bidding company must be a company with a minimum consolidated turnover of Rs. 1 Crore each in the last three financial years.
- I. The bidder must not be debarred or blacklisted by any State or Central Govt. Department to do the business with State or Centre Department or its Autonomous bodies.
 - II. Warranty on products should be 1 Years.
 - III. Complaint should be attained within 2 hours after service call.

3. Bid Procedures

3.1. Instructions to bidders

The Tender document can be downloaded from ASRTU Website i.e. w.w.w.asrtu.org and the bidders are required to submit the tender accordingly.

Submission of Bids

Sealed offers prepared in accordance with the procedures enumerated should be Submitted to the ASRTU on or before the last date i.e. 15 July 2019 upto 3 PM.

Opening of Technical Bids

At 3.30 P.M. on dt 15 July 2019
ASRTU, Plot No. 4-A, PSP Block, Pocket-14,
Sector-8, Dwarka, New Delhi-110077

The bidders or their authorized representatives may be present if they so desire.

Advice to the Bidders

Bidders are advised to study this Tender document carefully before participating. It shall be deemed that submission of Bid by the bidder have been done after their careful study and examination of the Tender document with full understanding to its implications.

Earnest Money Deposit(EMD)

All bidders are required to deposit EARNEST MONEY Rs. 10000/- in the form of Demand Draft, in favour of Executive Director, ASRTU .

The bids received without required Earnest Money shall be rejected without further Reference. No interest shall be payable by ASRTU on the Earnest Money deposited by Bidder.

The successful bidder will have to deposit the 5% of the final order value of as the Performance Bank Guarantee with the ASRTU for the warranty period.

Period of Validity of Offer

Offer should remain valid for 90 days after the date of opening of the Technical bid as prescribed by the ASRTU. If the validity of the offer is required to be extended, the validity of EMD will also have to be extended. An offer valid for a shorter period may be rejected by ASRTU as non responsive.

3.2. Procedure for Submission of Bid

The Bids should be submitted in two parts i.e. Technical Bid and Financial Bid.

Technical Bid:-The Technical Bid should be put in a single sealed cover super scribing the wordings "Technical Bid" for CCTV system at ASRTU The EMD must be enclosed with the technical bid.

Please note that prices should not be indicated in the Technical Bid and if price found quoted, the bid will be summarily rejected.

Financial Bid:- Financial Bid should be put in a single sealed cover super scribing the wordings "Financial Bid" for CCTV System at ASRTU Bhawan Sector-8 Dwarka.

Financial bid should only indicate prices filled as per Profoma provided in the Tender Document.

The Technical Bid Cover and Commercial Bid Cover prepared as above are to be kept in a single sealed cover superscribed with the wordings "Technical and Financial Bids" for CCTV system at ASRTU.

Only authorized person should sign the tender/quotation. His name, designation & address should be given in Capital Letters along with contact no..

No tender will be considered unless and until all the documents are properly signed, stamped and all corrections must also be signed by the tenderers.

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Evaluation of Bids;

An evaluation committee consisting of officers from ASRTU will evaluate the bids of all the bidders, both technically and commercially as per the following schedule/pattern.

- a) Only Technical Bid shall be opened on the day of opening of the bids at 3.30 PM on dt. 15.07.19 in the presence of bidders representatives who wish to attend at their cost. The bidders' representatives who are present will be required to put their sign in attendance register.
- b) Conditional bids shall be summarily rejected.
- c) The Technical Bid document shall be evaluated as per the following:-
 - i) The documentation furnished by the bidder will be examined to see whether the qualifications and specific requirements including technical mentioned in this document are fulfilled.
 - ii) The bidders if required shall make a presentation/demonstration of the CCTV system, if required, to the evaluation committee..
 - iii) ASRTU may ask the bidders to arrange visits of evaluation committee to the departments/organizations where the bidder has already executed such orders as claimed in their bid.
 - iv) The Evaluation committee reserves the right to reject any tender bid without assigning any specific reason to the bidders.

The Commercial Bid of those Bidders who satisfy the parameters laid out in the Technical Bid will only be opened.

The bidder are expected to examine all the instructions, forms, terms & conditions and specification in the Tender Document. Further to furnish all the information required in the Tender Document in every aspect will be at bidder's risk.

4. 1 Year OEM. Onsite comprehensive warranty/guarantee shall be applicable to Supplied goods.
5. Payment shall be made after satisfactorily installation of system and proper functioning.
6. In case of Non performing of Cameras, the same will be replaced by the successful bidder at his own cost.
7. Subletting will not be permitted.
8. Bids once submitted cannot be withdrawn/alterd or modified. The bids shall remain Valid and open for acceptance for a period of 90 days from the date of opening of the Technical Bids or for a period as mutually agreed upon. The EMD of any bidder of any Bidder, who fails to abide by the above conditions, will be forfeited.
9. ASRTU reserves the rights to demand any supporting documents from the bidder in the Interest of the organisation after opening of the technical bids. In case has failed to submit Requite documents, the price of those bidder will not be opened & rejected summarily.
10. Proforma for Technical Bid at Annexure 6A
11. Proforma for Financial Bid at Annexure 6B
12. Existing CCTV System in the ASRTU office have 8 Cameras (Hikvision) and is to be integrated with above proposed CCTV Surveillance System & integration of existing system with new system is under scope of this tender work for which no any additional cost will be payable.
13. Bidders may visit ASRTU premise & for any clarification may contact to concerned officer Sh. B.P.S. Yadav, Technical Officer (Establishment) [contact no. 43294294, 43294295, 25361640 + Extn.no. 516]

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Proforma for Technical Bid

Sr. No.	Description	Information / Inputs to be filled by the Tenderer
1.	Name of the firm/agency	
2.	Address of the firm /agency	
3.	Telephone no. with STD code	
4.	Mobile No.	
5.	E-mail ID	
6.	Nature of Business carried by the firm /agency	
7.	GST No. of the firm /agency	
8.	PAN No. of the firm /agency	
9.	Year of formation of company	
10.	Name & Address of the Director / Proprietor / Partner	
11.	Name of Contact Person	
12.	Mob. no. of Contact Person	
13.	Whether any services provided to ASRTU earlier	
14.	Details of Earnest Money Deposit	D.D. No. Dt. Bank Name
15.	Any other Information	

Signature of owner/Joint owner/ Authorised Signatory

Name of Signatory;

Seal of Company

Date

Place.....

Proforma -Financial Bid for Supply, Installation & Commissioning of CCTV System

S No	Description	Unit	QTY	Rate/Unit (Rs.)	Amount(Rs.)
1	Supply Testing & Commissioning of Bullet / Dome Camera , 2 Megapixel Ultra-Low Network Bullet Camera, 1/2.8" Progressive Scan CMOS, Color:0.005 lux @ (F1.2, AGC ON), 0 lux with IR, H.265, H.265+, H264+, H264,120dB Wide Dynamic Range, 3D Digital Noise Reduction, Standard IP 66, 12 VDC+- 10%, PoE (802.3af), default 4/6mm lens, IR range up to 30 mtr, IP67 with ONVIF (Brand- Hikvision, Honeywell, Samsung & Bosh)	Set	39		
2	Supply Testing & Commissioning of 24 Port POE GIGA Smart Layer 2 Managed Switch	Set	3		
3	Supply Testing & Commissioning of Lockable Box for 24 Port Switch	Set	2		
4	Supply Testing & Commissioning of NVR :- 32 Channel without HDD Professional Video management and recording software and hardware comprising 32 Ch. NVR to record output of all cameras mentioned above, Third party network cameras supported, H.264 & H265 Compression - Up to 5 Megapixels resolution recording, multiple Hard Disk with each having maximum storage capacity of 8 TB & 4 SATA, as required for, 10/100/1000 Mbps network interface with each NVR, 2 USB2.0, HTTP Networkable, backup by USB/DVDWR, required Client Software included, Client licenses complete as per technical specification and as required	Set	1		
5	Supply Testing & Commissioning of 6 TB Surveillance HDD Make WD/Seagate	Set	6		
6	Supply Testing & Commissioning of 25 MM PVC Conduit with all accessories	Mts	750		
7	Supply Testing & Commissioning of Cat 6 wire with accessories	Mts	1525		
Total (Rs.)					
8	AMC Charges for 3 years after completion of 1 year warranty period (In Rs.)				

Signature of owner/Joint owner/ Authorised Signatory

Name of Signatory;

Seal of Company

Date

Place.....

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