

Association of State Road Transport Undertakings



Document for Purchase of Dell Laptop

ASRTU Bhawan,
Plot No.4-A, PSP Block, Pocket- 14, Sector-8, Dwarka, New Delhi – 110077

Purchase of Laptop

1. INTRODUCTION

Association of State Road Transport Undertakings (ASRTU) represents Public Sector Bus Transport Organizations (STUs) in India for their common aims & objectives related to public bus transport system. Its member STUs own nearly 1.5 lakh buses and purchase spares worth about Rs.2500 crores a year. ASRTU also invites National Competitive Bids and concludes Rate Contracts (RCs) for automobile spares and accessories in common use with all the STUs.

AIM OF THE DOCUMENT

The purpose of this document is for Purchase of Laptop at ASRTU office at dwarka.

1.2 DOCUMENT ISSUING AUTHORITY

This Document is issued by the Association of State Road Transport Undertakings (ASRTU), intended to short-list a firm for providing above services. ASRTU's decision with regard to the short-listing of bidders on the basis of Technical parameter shall be final and the ASRTU reserves the right to reject any or all the bids without assigning any reason.

Name of officer	:	Executive Director
Name of Section	:	Association of State Road transport Undertaking.
Postal Address	:	ASRTU Bhawan, Plot No. 4-A, PSP Block, Pocket-14, Sector-8, Dwarka New Delhi-110077 (INDIA)
Telephone Number	:	011-43294294, 25361640, 25361641
Facsimile Number	:	011-43294242, 25361642
Last date of receipt of tender	:	
Email	:	asrtu@del2.vsnl.net.in
Website	:	http://www.asrtu.org

Selection Criteria

The firm has to submit bid in sealed envelopes in the Formats attached at Performa I

Configuration of Laptop

Dell latitude 3480 model (I5 7th generation, 8GB RAM, 1 TB Hard disc, 14" screen with window 10 Professional) with 3 years onsite warranty With software .

General Information:

- a) The Tender DOCUMENTS can be seen in the ASRTU web site www.asrtu.org
- b) Tender initiation date is on 11-10-2017. Last date for submission of tender documents is **on 23-10-2017 @ 04.00 p.m.**
- c) ASRTU reserves the right to cancel the tender document at anytime without assigning any reasons.
- d) **Any correspondence should be made in the name of the Executive Director, ASRTU, New Delhi.**
- e) **Any information related to above mentioned work is required, contact to Mr. Rajiv Ranjan Jha, DBA,ASRTU, Mobile -9873141160**

(Bidder's Profile)

Please furnish the particulars

S.No.	Particulars	
1.	Name of the Company	
2.	Registered Address with Phone, Fax & Email id	
3.	Contact person with Name, Designation, Mobile No. & email Id details.	
4.	Year of Incorporation	
5	Whether having ISO certificate, furnish copy	
6	Any other additional requirement related to the above mentioned project.	
7	Remarks if any	

The information mentioned herein above proforma is true and correct and we hereby undertake to accept all the obligations and responsibilities of Tender.

Place : Signature of authorized* Signatory with stamp

Date : Name of the authorized person of the Company

Designation:

Terms and Conditions

1. The firm has to install the software like Ms-office, pdf etc.
2. The bidder should not be ineligible for any corrupt or fraudulent practices or any false or fraudulent declaration or statement to get the contract or should not be found indulging in unethical or unfair trade practices or black listed in any State in India or Central Government.
3. The payment shall be released after the satisfactory delivery and installation of the laptop

Financial Quote

Performa-II

Sino	Product Description	Qty	Amount	Tax
1	Dell Lattitude 3480 model (I5 7 th generation, 8GB RAM, 1TB Harddisc,14" screen with window 10 professional), Laptop Bag with 3 years onsite warranty.	11		
	Total			