

# Association of State Road Transport Undertakings

ASRTU BHAWAN, Plot No.4-A, PSP Block, Pocket-14, Sector-8 DWARKA, NEW DELHI -77

Phone No.011-43294294(30 lines), 25361640, 25361641,

Fax: 011-43294242, 25361642 E-mail: [asrtu@del2.vsnl.net.in](mailto:asrtu@del2.vsnl.net.in)

Website: <http://www.asrtu.org>



No.ASRTU/ ED/Consultant/

14<sup>th</sup> July 2016

## Sub: Inviting Expression of Interest (EOI) for Empanelment of Consultants

ASRTU wants to create a panel of consultants for providing consultancy services in implementation of Latest Technologies related projects in the State Road Transport Undertakings such as Information Technology, Intelligent Transport System, App based solutions, Alternate fuel vehicles including Electric vehicles, Hydraulic hybrid systems etc. and Proposals & Recommendations in Transport Policies, so as to achieve quality and cost based implementation of these projects for a period of one year.

### 1. QUALIFICATION & EXPERIENCE

S.No.	Consultants fields	Qualification and eligibility criteria
1	(i) Information Technology (ii) Intelligent Transport System (iii) App based solutions (iv) Latest innovative technologies (v) Alternate fuel vehicles including Electric vehicles (vi) Hydraulic hybrid systems etc. and Proposals & Recommendations in Transport Policies	Graduate in Transportation / Automobile / Mechanical / Civil / Law etc.

### 2. Experience

- i) Minimum 15 years, knowledge & expertise in the respective fields.
- ii) Retired / working officers of Central / State Government or automobile testing agencies will be given preference.

### DESIRABLE:

- i) Good professional track record.
- ii) Strong Communication skills, both oral and written.

**3. PERIOD OF ENGAGEMENT:**

The initial term of engagement shall be for a period of one year and subsequent extension(s) if any, shall be decided on case to case basis depending upon the specific job and the time frame for its completion. The maximum period of engagement of Consultants shall not exceed 5 years in any case.

**4. AGE LIMIT:**

The maximum age limit for Consultants shall be 65 years as on 01.04.2016.

**5. SELECTION PROCEDURE:**

All the applications received in response to the advertisements will be scrutinized and short-listed. Thereafter, the Consultancy Evaluation Committee (CEC) would recommend a name of the suitable candidate including two waitlisted persons as Consultant.

**6. ENTITLEMENTS OF CONSULTANTS:**

**6.1.1. Consultation Fee:** The maximum amount of monthly consolidated fee payable to Consultant shall be as under :-

Consultant	Rs.60,000/- plus other incidental expenses on actual basis.
------------	---

The amount of fee in the case of retired Government officials engaged as Consultant shall be decided as per existing ASRTU / CIRT Service Rules & Regulations.

**6.2 Allowances:** The Consultant shall not be entitled to any allowance such as Dearness Allowance, Residential Telephone, Transport Facility, Residential Accommodation, Personal Staff, CGHS, Medical Reimbursement, etc. The Consultant would also be entitled to mobile telephone facility. The maximum reimbursable amount in case telephone will be as per ASRTU / Service Rules & Regulations.

**6.3 Leave:** Consultant shall be eligible for 8 days' leave in a calendar year on pro-rata basis. He/ She will not be entitled to draw any remuneration for any absence beyond 8 days in a Year (calculated on a pro-rata basis). Also un-availed leave in a calendar year shall not be carried forward to next calendar year.

**6.4 Termination of Engagement:** ASRTU should be free to terminate the services in case of absence of a Consultant by more than 15 days beyond the entitled leave in a calendar year.

**6.5 TA/DA:** No TA/DA shall be admissible for joining the assignment or on its completion. Consultants shall be allowed TA/DA for their travel inside the country in connection with the official work as per details specified below:

- a) TA – Reimbursement of Second AC Train Fare (including Rajdhani & Shatabdi).
- b) DA – Reimbursement for Hotel accommodation of upto Rs.1500/- per day, reimbursement of travel charges of upto Rs.150/- per diem for travel within the city and reimbursement of food bills not exceeding Rs.200/- per day.

**6.6 Library Facility :** The Consultants shall have access to the ASRTU's publications and other relevant books with the prior permission of the competent authority during the period of his / her engagement.

7. Interested candidates may send his / her application in the enclosed format on following address:-

Executive Director,  
Association of State Road Transport Undertakings  
ASRTU Bhawan, Plot No.4A, PSP Block, Pocket – 14  
Sector – 8, Dwarka, New Delhi – 110 077.

**8. Last date of submission of application form :** by 11.00 AM on 05.08.2016.

## FORMAT OF APPLICATION FORM

1. **Name :**
2. **Father's Name:**
3. **Date of Birth :**
4. **Correspondence address (including e-mail) :**
5. **Telephone No.:**
6. **Educational Qualification:**
7. **Experience:**

I certify that above information is correct to the best of my knowledge. If any information is found incorrect, my candidature may be cancelled for which the undersigned will be responsible.

**(Name and signature of the candidate)**

**Place:**

**Date:**

**Note :** Please enclose supporting paper (viz. Proof of date of birth, education qualification and experience in respective fields etc.) Incomplete application will be rejected.